

AERO FINISHING LLC EXTERNAL PROVIDER QUALITY REQUIREMENTS

These requirements are required by Aero Finishing LLC (AFL), our customer, regulatory agencies, and AS9100D, clause 8.4.3. These requirements apply to AFL's external provider as identified at the end of the document. Acceptance of a purchase order from AFL binds the external provider to the requirements. The External provider is not authorized to outsource any portion of the purchase order unless specifically authorized by AFL. Not adhering to these requirements may result in loss of work from AFL or removal from our Approved Vendor List.

1 The processes, products, and services to be provided including the identification of relevant technical data (specifications, drawings, process requirements, and work instructions).

AFL purchase orders, drawings, specifications, processing requirements, calibration requirements, external providers' quality requirements, other technical documentation, and/or other referenced documents provide the requirements for the external provider. All documentation will be provided when the External Provider does not have access (e.g. customer specifications).

2 The approval of products and services, methods, processes, and equipment, and the release of products and services.

Each shipment must be accompanied by one legible copy of a statement of conformance (e.g. pack slip, Certificate of Conformance, Test Report, etc.) will include the following as a minimum:

A Certificate of Conformance (C of C) supplied with the shipment must provide at a minimum: The external Providers name, part number (when applicable), purchase order number, quantity, Lot or Batch Number(s), traceable internal number, identification of company representative, as applicable.

Boeing D1-4426 processors: signature/stamp and name of authorized quality representative, specification & revision.

Material with Shelf Life: the Date of Manufacture and the Date of Expiration, reference to specification, when applicable

Calibration: Equipment ID, Test data and confirmation all equipment is traceable to the National Institute of Science & Technology (NIST) or other National Physical Laboratory (NPL).

Testing: Test data with Specification and revision.

Calibration certificates of conformance will be provided in hard copy or electronically on the day of calibration or within 14 calendar days of the calibration being completed. Certifications received after 14 days will be considered late and will be reflected in the External provider's "On-Time"

3 Competence, including any required qualification of personnel.

External providers will ensure that employees and people working on its behalf are competent and trained and qualified in accordance with their internal requirements, the requirements in this document and the requirements of AS9100, as applicable.

4 The external providers' interactions with AFL.

The External provider shall hold all information received from AFL, in confidence, and no third-party request for information will be authorized unless approved, in writing, by AFL.

5 Control and monitoring of the external provider's performance.

AFL monitors external providers for Quality (98.5%) and on time (85%) and due to the potential impact on the product Calibration providers are expected to have 95% on time based on the receipt of the certification, see section 2.

6 Verification of validation activities that the organization, or the customers, intends to perform at the external providers premises.

AFL, its customers, and regulatory authorities reserve the right to perform verification and/or validation activities at the External provider's premise.

7 Design and development control.

AFL provides external providers with drawings and specifications, when applicable. No deviation from the drawing is allowed if a conflict between the PO and the drawing/ specification please contact AFL.

8 Special requirements, critical items, or key characteristics.

External providers are responsible for the validation, and periodic revalidation, of the ability to achieve planned results of the processes for production and service provision, where the resulting output cannot be verified by subsequent monitoring and measurement. Additionally, external providers will validate, document and retain records for special requirements, critical items and key characteristics as defined by the drawing, specification or purchase order.

9 Test, inspection, and verification (including production process verification).

All gauges and instruments used to verify AFL products shall be calibrated using standards whose accuracies are NIST traceable. The supplier shall maintain a quality/inspection system that shall ensure all goods and services conform to contract requirements whether manufactured or processed by the external provider or procured from a supplier.

10 The use of statistical techniques for product acceptance and related instructions for acceptance by AFL.

The External provider shall use a sampling plan for product acceptance, consistent with industry-accepted standards or specification unless otherwise specified or agreed upon in writing by AFL

11 Implement a quality management system.

The external provider will maintain and implement a documented quality system, available in English that is certified to AS9100, ISO9001, AS9120, ISO 17025, AC7004, other recognized standards or the external provider shall complete AFL's New Vendor Approval/Re-evaluation form. External provider's "response surveys" will be accepted in lieu of a completed survey.

The external provider will supply a copy of 3rd party certifications. Any changes to the certifications such as a change of the registrar, update, withdrawal or disapproval must be forwarded to AFL Quality immediately.

The External provider shall notify AFL in writing/email of any changes to its Quality Management System approval, relocation, or changes in top management including Quality Management Representative.

12 Use customer-designated or approved external suppliers, including process sources (special processes).

When specified, external providers must be designated approved sources e.g. D1-4426 approved sources or Nadcap

13 Notify the organization of non-conforming processes, products, or services and obtain approval for disposition.

AFL will not accept external provider's products that do not meet purchase order, drawing or specification requirements. If any goods are found to be defective or otherwise not in conformance with the requirements of the Purchase Order, AFL may, reject such goods and require their prompt correction or their replacements at the External provider's expense, including shipping and packaging charges. All AFL's parts found non-conforming by the external provider will be tagged as discrepant and returned to AFL. Rework per specification is only allowed when authorized by AFL.

External provider's products discovered to be nonconforming, after shipment, shall be immediately disclosed to AFL, upon discovery, including but not limited to; quantity shipped, date shipped, and the extent of the nonconformance. External providers that receive notification of nonconforming products from AFL shall take appropriate action to contain the nonconforming

condition and prevent it from occurring again. The External provider will be notified if formal corrective action is required to be submitted to AFL.

14 Prevent the use of counterfeit parts and products.

External providers are required to have a counterfeit parts prevention program in accordance with AS6174 that includes avoiding, detecting, mitigating, and dispositioning of suspected parts. In the event the external provider discovers it has supplied counterfeit goods, AFL must be notified immediately from discovery and replaced at the external provider's expense.

15 Notify the organization of changes to processes, products or services including changes of their external providers or location of the manufacturer, and obtain the organization's approval.

External providers will notify AFL of intended or actual changes that may affect the quality of delivered good and services. This includes: changes to the Quality Management System, the Manufacturing Line, Facility Location, Processes or Natural Disasters.

16 Flow down to external provider's applicable requirements including customer requirements.

External providers shall flow down to Suppliers the applicable requirements as required by the Purchase Order either specifically or by reference, including these requirements.

17 Provide test specimens for design approval, inspection/verification, investigation, or auditing.

When Requested by AFL, or its customers, External providers and their Suppliers will provide test specimens for inspection / verification, investigation and/or auditing purposes.

18 Retain documented information, including retention periods and disposition requirements.

All certifications, test reports, and inspection reports, as well as receiving inspection, in-process documentation, in-process inspection, final inspection, and calibration records shall be retained for a minimum of 11 years from the date of shipment unless otherwise specified by AFL. The records must be complete, legible, and identifiable to the corresponding product. At the expiration of such period, AFL reserves the right to request delivery of such records. Quality records, material and process certifications will be maintained in English.

19 Prevent Foreign Object Debris (FOD).

External providers are required to establish and maintain a Foreign Object Debris (FOD) per AS9146 prevention program that employs appropriate housekeeping practices to assure timely detection and removal of residue/debris generated, during operations and normal daily tasks.

20 The right of access by the organization and customers, and regulatory authorities to the applicable areas of facilities, and to applicable documented information any level of the supply chain.

AFL and its customers reserve the right to perform an on-site inspection of the External provider's facility or the supplier's facility. AFL will give reasonable notification to the External provider prior to the on-site inspection. The on-site inspection may include surveillance of the External provider's facilities, procedures, production methods, processes, and the External provider's Quality System. The External provider shall furnish, at no cost, the necessary data as required by applicable drawings, Purchase Order's, Specifications, and inspection instructions to facilitate the on-site inspection.

21 Ensure that persons are aware of: their contribution to product or services conformity; their contribution to product safety; the importance of ethical behavior.

External providers will ensure that employees and people working on its behalf are aware of: their contribution to: product or service conformity, their contribution to product safety, and the importance of ethical behavior.

22 Basic Working Conditions and Human Rights.

The External provider will abide by all laws pertaining to basic working conditions and human rights, including laws regarding slavery and human trafficking.

23 Ozone Depleting Substance.

Ozone-depleting substance, as used in this clause, means any substance the Environmental Protection Agency designates in 40 CFR Part 82 as (1) Class I, including, but not limited to, chlorofluorocarbons, halons, carbon tetrachloride, and methyl chloroform; or (2) Class II, including, but not limited to hydrochlorofluorocarbons. Label products that contain or are manufactured with ozone-depleting substances in the manner and to the extent required by 42 U.S.C. 7671j (b), (c), and (d) and 40 CFR Part 82, Subpart E, as applicable.

24 Conflict Minerals.

External providers need to be in compliance with Section 1502 OF THE DODD-FRANK ACT. As an External Provider for AFL require that you use due diligence in evaluation of your products and your suppliers regarding conflict minerals.

25 Application of Acceptance Authority Media (AAM)

External providers and its supply chain shall ensure the use of AMM; the use of AAM must be considered as a personal warranty of compliance and conformity.

The areas of focus shall include but not be limited to:

Authority Media Application Errors (i.e. Omission, Typos, Legibility, etc.)

Authority Media Application Untimely Use (i.e. Documentation is not completed as planned, ‘Stamp/Sign as you go’, etc.)

Authority Media Application Misrepresentation (i.e., uncertified personnel, Falsification of documentation, Work not performed as planned, etc.)

Authority Media Application Training Deficiencies (i.e. Ethics, Culture awareness, Proper Use of authority media, etc.)

26 Protection of Parts against Contamination or Damage

Parts and/ or Equipment must be boxed, banded, or shipped in a manner that will ensure no damage will occur.

27 Current Revision

It is the responsibility of the External provider to review the current revision of this document with the acceptance of each purchase order. This document is available via AFL website on the home page.

28 Application of Requirements by External Provider type, unless otherwise stated:

Type 1: Calibration: 1, 2, 3, 4, 5, 6, 9, 11, 13, 15, 16, 18, 20, 21, 22, 26, 27

Type 2: Paint/ Chemicals/ Standards: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27

Type 3: General Products: 1, 2, 3, 4, 5, 22, 26, 27

Type 4: Maintenance/ Service and Disposal: 1, 2, 3, 4, 5, 22, 26, 27

Type 5: Test/Clean/etch: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27

Type 6: Regulatory Testing: 1, 2, 3, 4, 5, 9, 10, 11, 13, 15, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27

Type 7: Equipment: 1, 2, 3, 4, 5, 22, 26, 27

Type 8: Customer designated: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27

Changed/ Added sections are identified by change bars.