



TERMS & CONDITIONS

SUPPLIERS TO AFL

1. WHEN A SUPPLIER HOLDS ISO 9001:2015, AC7004, OR EQUIVALENT ACCREDITATION BY A RECOGNIZED ACCREDITATION BODY, THE REMAINING STATEMENTS ARE REDUNDANT TO THE REQUIREMENTS NEEDED TO OBTAIN AND SUSTAIN THAT ACCREDITATION.
2. SUPPLIERS ARE TO MAINTAIN DOCUMENTATION AND TRACABILITY APPLICABLE TO PRODUCTS AND SERVICES PROVIDED TO AFL.
3. IT IS THE RESPONSIBILITY OF THE SUPPLIER TO:
 - a. PREVENT THE USE OF COUNTERFEIT SUPPLIES
 - b. FLOW DOWN TO EXTERNAL PROVIDERS APPLICABLE REQUIREMENTS PRESENTED BY AFL
4. AFL MAINTAINS AN APPROVED SUPPLIER LIST THAT IS AFFECTED BY ON TIME DELIVERY, QUALITY OF PRODUCT, AND CUSTOMER SERVICE.
5. NOTIFICATION TO AFL OF ANY:
 - a. NON-CONFORMING PRODUCT IS REQUIRED
 - b. CHANGES IN BUSINESS PROCESSES, PRODUCTS, LOCATION, OR SERVICES, INCLUDING CHANGES TO CHOSEN EXTERNAL PROVIDERS OR THE LOCATION OF MANUFACTURE
6. AFL WILL NOTIFY SUPPLIERS IN THE SITUATION OF RECEIVING NON-CONFORMING PRODUCT. IF PRODUCT BECOMES NON-CONFORMING DUE TO SHIPPING, IT IS CONSIDERED THE SUPPLIERS RESPONSIBILITY.
7. SECURE AFL APPROVAL IN THE FOLLOWING SITUATIONS:
 - a. MAKING CHANGES TO PROCESSES, PRODUCTS OR SERVICES TO AFL
 - b. DISPOSITION OF NONCONFORMING PROCESSES, PRODUCTS OR SERVICES TO AFL
8. PERMIT ACCESS TO AFL, AFL CUSTOMERS, AND REGULATORY AGENCIES TO
 - a. APPLICABLE AREAS OF SUPPLIER FACILITIES
 - b. APPLICABLE DOCUMENTED INFORMATION/RECORDS
 - c. ANY OF THE ABOVE AT ANY LEVEL OF THE SUPPLY CHAIN PERTAINING TO ANY PURCHASE ORDER SENT BY AFL
9. RETAIN RECORDS FOR A MINIMUM OF 10 YEARS OF ALL DOCUMENTATION, QUALITY INSPECTIONS, TEST RESULTS, AND ALL OTHER RECORDS RELEVANT TO ANY PURCHASE ORDER RECEIVED FROM AFL.
 - a. RECORDS SHALL BE DISPOSED OF BY SHREDDING ONCE RETAINMENT PERIOD HAS PASSED.
10. ENSURE SUPPLIER PERSONNEL ARE AWARE OF:
 - a. CONTRIBUTION TO PRODUCT OR SERVICE CONFORMITY
 - b. CONTRIBUTION TO PRODUCT SAFETY
 - c. IMPORTANCE OF ETHICAL BEHAVIOR